

Dear Friend,

I have listed you as a reference for Free Arts Minnesota, a program that I would like to volunteer with. Enclosed is a reference form for you to fill out. I appreciate your time and effort in this endeavor. You can either fax (612.338.5060) or mail this form to the Program at:

Free Arts Minnesota
400 First Avenue North, Suite 518
Minneapolis, MN 55401

Free Arts Minnesota is dedicated *to healing young lives through artistic expression*. Through art, dance, drama, poetry, music, and other outlets of creativity, Free Arts volunteers help children and families to express emotions, gain self-confidence and develop positive methods of communication. Not only do our volunteers provide arts activities; they offer adult mentorship for our young friends. The most important trait of a Free Arts volunteer is their compassionate commitment to children.

If you would like more information about Free Arts Minnesota, please drop a note to the Program Director, Kristin Schurrer. You can email her at faacmn@mninter.net or call 612.824.2787.

Thank you! I appreciate your time.

Sincerely,

*Free Arts for Abused Children of Minnesota
Volunteer Reference*

CONFIDENTIAL

_____ is interested in becoming a volunteer for Free Arts Minnesota and has given your name as a personal reference. Free Arts volunteers work with victims of child abuse and “at risk” families through creative arts programs.

Free Arts volunteers must be consistently responsible, dependable, stable and mature individuals who enjoy the friendship of children and possess personal characteristics that make them good role models. We look for individuals who are capable of giving of themselves, a person you would want as a model for your own child.

Please complete this reference form and return it to the Free Arts office in the envelope provided. The information on this form will be considered confidential and will not be shared with the applicant.

If for some reason you do not wish to recommend the applicant, your returned blank reference form will be considered a negative response in regard to our acceptance of the applicant.

We value your assistance in assessing the suitability of this applicant for a volunteer position with Free Arts Minnesota. Thank you.

Please complete the following:

Name _____

Telephone _____

Occupation _____

Address _____

How long have you known the applicant? _____

How well do you feel you know this person? _____

How would you describe this person’s style with friends?

Shallow Shy Sincere Distant Warm Respectful Confident Unsure

Comments: _____

How would you describe this person’s style with children?

Caring Stern Warm Distant Respectful Understanding Involved Unsure

Comments: _____

Does this person deal well with the responsibilities and problems of everyday living?
Always Usually Some of the time Rarely

Comments _____

Do you believe this person has the necessary characteristics needed to work with children?
YES NO

Please explain _____

Would you have any reservations in recommending the applicant to work with children?
YES NO

Please explain _____

How would you describe this person? Check as many of the following characteristics that apply.

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Domineering | <input type="checkbox"/> Happy | <input type="checkbox"/> Lacks confidence | <input type="checkbox"/> Leader |
| <input type="checkbox"/> Tense/nervous | <input type="checkbox"/> Moody | <input type="checkbox"/> Outgoing | <input type="checkbox"/> Confident |
| <input type="checkbox"/> Follower | <input type="checkbox"/> Aggressive | <input type="checkbox"/> Cooperative | <input type="checkbox"/> Friendly |
| <input type="checkbox"/> Respected | <input type="checkbox"/> Not well-adjusted | <input type="checkbox"/> Temperamental | <input type="checkbox"/> Opinionated |
| <input type="checkbox"/> Reserved | <input type="checkbox"/> Well-adjusted | <input type="checkbox"/> Unhappy | <input type="checkbox"/> Patient |
| <input type="checkbox"/> Dependable | <input type="checkbox"/> Creative | <input type="checkbox"/> Positive attitude | <input type="checkbox"/> Common sense |
| <input type="checkbox"/> Emotionally
stable | <input type="checkbox"/> Honest | <input type="checkbox"/> Socially
acceptable values | <input type="checkbox"/> Good
communicator |

To what extent is this person aware of their own shortcomings?

- Adjusts for them appropriately Ignores them Unknown

Additional comments pertinent to our evaluation. _____

Would you like to receive more information about Free Arts Minnesota? Yes No

Signature _____ Date _____

office use only: Date received _____